

Ahmed Madhurja

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Summary

Agile Project Manager with 3+ years of progressive experience across business analysis and end-to-end SDLC execution, driving cross-functional team alignment and scalable software delivery. Proven track record in translating complex client needs into clear technical artifacts, including BRDs, SRSs, PRDs, UML/ER diagrams, and wireframes. Skilled in Agile/Scrum delivery using ClickUp, with a multidisciplinary academic foundation comprising an MA in Governance and Development and a BBA in Marketing.

Career Highlights

● Project Manager (L4)

Mediusware Ltd. · Permanent · On-site

(August 2026 – Present)

- Led end-to-end SDLC across 4+ web and SaaS products, managing schedules from discovery to production with 95%+ on-time milestone delivery.
- Facilitated core Scrum ceremonies, driving sprint goal alignment and cutting blocker resolution time.
- Supervised cross-functional activities of 15+ engineers, designers, and QA to enforce acceptance criteria and zero critical release defects.
- Acted as primary client liaison, conducting bi-weekly milestone demos, controlling scope, and maintaining 90%+ stakeholder satisfaction.
- Engineered technical artifacts (WBS, User Stories) from client goals, maintaining **100% requirements traceability** into sprint backlogs.
- Partnered with Tech Leads on bottom-up estimations, achieving under-10% variance between projected vs. actual engineering hours.

Skills Acquired: **Agile Delivery, End-to-End SDLC Management, Scope and Risk Management, Capacity Planning, Sprint Planning, Stakeholder Management.**

● Business Analyst (L2)

Mediusware Ltd. · Permanent · On-site

(February 2026 – August 2026)

- Aligned 5+ cross-functional teams (Dev Leads, Frontend, Mobile, Backend, UI/UX) on daily sprint objectives to eliminate roadblocks.
- Led stakeholder discovery sessions to deliver 20+ BRDs, SRSs, PRDs, cutting post-kickoff scope ambiguity.
- Managed full ClickUp lifecycles, structuring epics, user stories, and boards across 10+ team members to track velocity.
- Supported presales on 5+ proposals, delivering competitive research, budget estimates, and pitch decks to close new client accounts.
- Integrated AI agents into documentation cycles, speeding up spec draft turnaround by 30%.

Skills Acquired: **Requirements Analysis (PRDs/BRDs/SRSs), Agile Project Management, UML/ER Modeling, Product Enhancements, Cross-Functional Team Management.**

Career Highlights (Continued)

● **Project Associate, Product Development (Mercury)**

Crowdgen · Contractual · Remote

(June 2025 – February 2026)

- Developed project proposal to align stakeholders with client goals for Mercury.
- Conducted weekly/monthly alignment meetings with client, development team, and UI/UX team.
- Developed use cases, process flows, wireframes and UML/ER diagrams as technical blueprints for UI/UX and engineering teams.
- Led workshops with the project team to train and maintain best practices of ClickUp.

Skills Acquired: **Product Requirement Modeling, Stakeholder Alignment, Process and Wireframe Design (UML/ER), Project Scoping.**

● **Executive, Community and Partner Management (CPM)**

NEXT Ventures · Permanent · On-site

(January 2025 – May 2025)

- Developed partnership proposals and event decks for FundedNext, aligning partner value with NEXT Ventures' goals to secure timely, successful collaborations.
- Monitored Email and Discord engagement metrics to assess partnership effectiveness to refine strategies and improve outcomes for FundedNext.
- Coordinated cross-functional teams to implement partner solutions, ensuring FundedNext's campaigns meet deadlines and quality standards.

Skills Acquired: **Partnership Management, Data-Driven Community Engagement, Strategic Communication, Product Management.**

● **Project Facilitator, Data Moderation**

Appen · Contractual · Remote

(September 2023 – August 2024)

- Implemented the Kanban Method to enhance project efficiency by 4%, achieving 96% data accuracy (exceeding the 92% benchmark).
- Maintained strong client relationships and resolved operational blockers promptly, driving client satisfaction and aligning distributed teams with project milestones.
- Facilitated efficient workflows among decentralized teams, enhancing collaboration and timely milestone achievement.

Skills Acquired: **Lean Team Management, Leadership, Data Evaluation.**

● **Territory Manager, Mokam CPG**

ShopUp · Permanent · On-site

(July 2023 – October 2023)

- Achieved revenue growth and met 100% KPI targets within three territories.
- Ensured strict operational budget compliance and cost control, contributing to the profitable growth of four distribution points.
- Managed credit activities and maintained accurate records, leading a proactive team for timely collections.
- Conducted training sessions for sales representatives, enhancing product knowledge and customer engagement strategies.

Skills Acquired: **Budget Control, Field Operations Management, Credit Management.**

Projects

- **Project Lead** for Shamshad Sultana Khanam's book releases for **Ekushey Boimela**:
 - **Meruprobha (2024)** – Amongst Top 10 Best-sellers on Rokomari.
 - **Alokanonda (2023)** – Amongst Top 10 Best-sellers on Rokomari.
- **Product Consultant** for HATIL's e-commerce site on behalf of **ReCom Consulting Ltd.** (2020).
- **Web Content Moderator** for iflix SVoD and Pathao on behalf of **Rantages (2018)**.

Education

- November 2025
Dhaka, Bangladesh
Master of Arts, Governance and Development
BRAC University
CGPA: 3.67
- August 2023
Dhaka, Bangladesh
Bachelor of Business Administration, Marketing
Jahangirnagar University
CGPA: 3.16
- July 2017
Dhaka, Bangladesh
Higher Secondary Certificate, Science
Dhaka Residential Model College
GPA: 4.17

Part-time Work Experiences

- **Contractual Contributor (ML/AI Data Moderation)**
Appen
(April 2021 – December 2022)
 - Supervised 20 teams to ensure accurate data validity for training speech and text recognition platforms.
 - Enhanced communication skills through supervision of decentralized teams.
 - Contributed to ASR (Automated Speech Recognition) projects in multiple English dialects and Bangla dialects.
- **Consultant / Content Writer**
ReCom Consulting Ltd.
(October 2020 – February 2021)
 - Interpreted and moderated data for clients on various projects.
 - Provided insights based on data analysis to improve client strategies.

Volunteer Experiences:

- **Volunteer**
Translators Without Borders
(November 2021 – July 2023)
 - Volunteered for **Clear Global** to translate and localize educational materials, empowering marginalized communities to provide them with information in their native languages. Delivered two major projects on schedule, coordinating with decentralized teams.
 - Volunteered for UNHCR in translating vital documents, regarding refugees and displaced populations to access essential services, legal aid, and support in their native languages.
 - Proficient in utilizing **CAT (Computer-Assisted Translation)** tools, ensuring consistency, accuracy, and efficiency in all translation projects.

Skills

- **Soft Skills:** Leadership, Result-oriented, Time Management, Detail-oriented.
- **Technical Skills:** Requirements Analysis (PRDs/BRDs/SRSs), SDLC Management, Agile Process Management, Wireframing, UML/ER Modeling, UAT.
- **Software Skills:** MS Office, Google Workspace, Adobe CC, ClickUp, Figma, Miro.
- **Language Skills:** Bangla (Native), English (CEFR C1), German (Elementary).

Training and Certification

- **Practical Accounting Workshop using TradePlus-ERP software**
Cloud Solution Ltd.
Issued Dec 2020 · No Expiration Date
- **Bangladesh Youth Social Leadership Program (BYSLP)**
Jahangirnagar University – TSC and Rupantar
October 2019 – February 2020
- **Certificate Course in German Linguistics**
Jahangirnagar University Language Centre
2019

Op-Eds

- **Love in the Time of Swipe: The Rise of Dating Apps in Bangladesh (Contemporary Event)**
The Business Standard, February 14, 2023
[Read Article](#)
- **Navigating the opportunities and obstacles of AI in the healthcare industry (AI as Service)**
The Business Standard, February 11, 2023
[Read Article](#)
- **Can music streaming services become a saving grace for Bangladesh's band scene? (Music)**
The Business Standard, June 24, 2021
[Read Article](#)
- **Our Ignorance on the Prospect of Gaming Industry (Video Games and E-sports)**
The Daily Observer, March 16, 2020
[Read Article](#)
- **Our Negligence of the Ever-Growing Gaming Industry (Video Games and E-sports)**
The Daily Star, March 4, 2020
[Read Article](#)

References

[Available on Request]

Date: September 14, 2026

Signature:

